



Republic of the Philippines
NATIONAL POLICE COMMISSION
NATIONAL HEADQUARTERS, PHILIPPINE NATIONAL POLICE
OFFICE OF THE CHIEF, PNP
Camp BGen Rafael T Crame, Quezon City

MAY 12 2021

MEMORANDUM CIRCULAR
NO.: 2021 - 058

FURTHER AMENDING PNP MEMORANDUM CIRCULAR NO. 2019-006 DATED FEBRUARY 22, 2019, ENTITLED: "REVISED GUIDELINES AND PROCEDURES GOVERNING THE AVAILMENT OF PROTECTIVE SECURITY TO GOVERNMENT OFFICIALS, DIPLOMATS, AND PRIVATE INDIVIDUALS AUTHORIZED TO BE GIVEN PROTECTION"

I. REFERENCE: PNP Memorandum Circular No. 2019-006 dated February 22, 2019, entitled: "Revised Guidelines and Procedures Governing the Availment of Protective Security to Government Officials, Diplomats and Private Individuals Authorized to be Given Protection."

II. SITUATION:

With the prime consideration that the Police Security and Protection Group (PSPG) of the Philippine National Police (PNP) is the main national support unit that provides protective security, most especially to diplomats or visiting foreign dignitaries, there is a need to revise the qualification standards of Protective Security Personnel (PSP).

Further, retired star rank officers are considered private individuals necessitating them to submit the requirements of Threat Assessment (TA) and Complete Background Investigation (CBI) in availing protective security. However, right after retirement, the presence of continuing threats against them cannot be discounted because of their works or assignments while in the PNP, thus, the requirement of TA may be dispensed with. Meanwhile, the requirement of CBI must be based on the track record of the retired police general while in the service.

Furthermore, it has been noticed that the delay in the processing of application for availment of protective security is caused by the conduct of CBI. Hence, to shorten the period of conducting CBI, there is a need to prescribe the reasonable time frame for all intelligence units to follow and abide by. Likewise, the submission of TA and other requirements may cause the approval of the application of the availment of protective security, subject to revocation if derogatory records, based on the result of CBI, exist.

III. PURPOSE AND SCOPE:

This PNP Memorandum Circular (MC) seeks to introduce amendments to the existing qualification standards for PSP, grant premium or equivalency of honorable

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government service to retired star rank officers for TA and CBI requirements, and prescribe reasonable timeline in the conduct of CBI.

IV. AMENDMENTS:

There shall be an additional requirement on the "Other Requirements" column of ANNEX "D" in the Qualification Standard for PSP to be read as follows:

"7. Must have a minimum height of 167.64cm (5'6") for male and 162.56cm (5'4") for female."

There shall be additional column for PSPG rank requirements on the "Rank Bracket" column of ANNEX "D" in the Qualification Standard for PSP to be read as follows:

"Pat – PCMS"

There shall be additional guidelines for the ANNEX "D" to read as follows:

- a. Patrolman/Patrolwoman shall be allowed to become PSP if he/she is recruited by the PSPG provided that aspirant must have competency training and must passed all other requirements;
- b. Personnel of PSPG who successfully passed the minimum standards for PSP shall be categorized in consonance with the approved Standard Operating Procedure on the screening, selection, categorization, and placement of PSP for inclusion in the PSPG's Pool of PSP; and
- c. The PSPG shall be given non extendable period of three years from effectivity of this MC to smoothly implement the revised qualification standards for PSP."

There shall be an additional provision as second paragraph in Para 7.b.3 of PNP MC 2019-006 to be read as follows:

"3) Private Individuals by Virtue of their Former Office/Position

xxx xxx xxx

When retired star rank officer formally requests for availment of one or two PSP within the D, PSPG or CPNP's jurisdiction, Threat Assessment (TA) and Complete Background Investigation (CBI) shall not be required: Provided, that subject retired star rank officer had previously occupied position and/or performed functions involving threat or risk against his/her life and possessed good track service/service record, as identified, and determined by the PSPG. In case the DI or PSPG, after its *motu proprio* or periodic validation, found that threat against the retiree no longer exists, or there is derogatory information or record linking the retiree, the privilege shall be automatically revoked or cancelled coupled with recall of the detailed PSP."

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The provisions of para 1.c of Annex C of PNP MC 2019-006 shall be amended and read as follows:

“c. Intelligence Officer, Police Security and Protection Group (PSPG)

Conduct TA and CBI on request for protective security detail, without need of further validation, to be approved by the Director, PSPG or the Chief, PNP.”

There shall be an additional provision as paragraph 5 in Annex “C” of PNP MC 2019-006 to be read as follows:

“5. CBI reports shall be prepared and submitted by the concerned Intelligence Officer not exceeding 30 calendar days reckoned from receipt of the application for availment of protective security, or request for the conduct of CBI, as the case may be. Thereafter, it shall be processed even without the CBI result.”

V. REPEALING CLAUSE:

All circulars, orders, or issuances, or part thereof, inconsistent with this PNP MC are hereby repealed or modified accordingly.

VI. EFFECTIVITY:

This PNP MC shall take effect after fifteen (15) days from the filing of copy hereof at the University of the Philippines Law Center in consonance with Section 3, Chapter 2, Book VII of Executive Order 292 otherwise known as the “Revised Administrative Code of 1987”, as amended.




GUILLERMO LORENZO T ELEAZAR
Police General
Chief, PNP

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ANNEX "C" (Amended)

PROCEDURES AND GUIDELINES FOR THREAT ASSESSMENT (TA) AND COMPLETE BACKGROUND INVESTIGATION (CBI)

1. TA and CBI shall be conducted to evaluate and validate the request of the applicants for avallment of Protective Security by the following intelligence units of the PNP:

a. Directorate for Intelligence (DI)

- 1) Direct and supervise the conduct of TA and CBI; and
- 2) Submit/endorse to the Chief, PNP the result of TA and CBI made by the Intelligence Group.

b. Director, Intelligence Group

- 1) Conduct TA and CBI on request/extension for protective security detail to be approved by the Chief, PNP; and
- 2) Conduct TA as directed.

c. Intelligence Officer, Police Security and Protection Group (PSPG)

Conduct TA and CBI on request for protective security detail, without need of further validation, to be approved by the Director, PSPG or the Chief, PNP.

d. Chiefs, Regional Intelligence Division, Police Regional Offices (PROs)

Conduct TA and CBI on request for protective security detail to be approved by the Regional Director.

e. Chiefs, Intelligence Section, Police Provincial Offices (PPOs)/District Offices/City Police Offices

Conduct TA and CBI on request for protective security detail to be approved by the Provincial Director/District Director/City Director.

| Protective Security Personnel | Protection Agent |
|---|---|
| Threat is validated to be: 1) Imminent - The threat/s, after due evaluation, is assessed to be imminent and the degree of occurrence is highly probable; and - Recorded incident/s of violent crimes, surveillance and/or stalking against the applicants as certified and validated | Threat is: a) Unverified actual/imminent threat; and b) Non-existence of perceived threat |

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| | |
|---|--|
| 2) Actual - The individual is under actual threat/s of death and/or physical harm; 3) Government Officials - By virtue of position | |
|---|--|

2. Reassessment and re-evaluation of threat shall be done 15 days prior to the expiration of the security detail to determine whether such threat still exists. The detail shall be terminated with due notice to the VIP concerned under protective security.
3. The maximum period of detail of PNP uniformed personnel as protective security other than those enumerated in paragraph 1 above shall be for six months but in case an imminent danger to life still exists on the person of the requesting party as confirmed by the concerned Chief, RID and approved by TDI, such detail may be extended up to a maximum period of six months.
4. TA and CBI reports shall be prepared by the concerned Intelligence Officer within the timetable herein prescribed:

| OFFICE/UNIT | THREAT ASSESSMENT REPORT |
|------------------------------|--------------------------|
| Provincial/District/City | within 72 hours |
| Regional Intelligence Office | within 72 hours |
| Intelligence Officer, PSPG | within 72 hours |
| Directorate for Intelligence | within 72 hours |

5. CBI reports shall be prepared and submitted by the concerned Intelligence Officer not exceeding 30 calendar days reckoned from receipt of the application for availment of protective security, or request for the conduct of CBI, as the case may be. Thereafter, it shall be processed even without the CBI result.

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ANNEX "D" (Amended) Qualification Standard for PSP:

| Rank Bracket | | Competency/Specialized Training | Other Requirements |
|---------------|----------------|--|--|
| PSPG | PROs | | |
| Pat - PCMS | PCpl - PCMS | <ol style="list-style-type: none"> 1. VIP Security and Protection Course (Close Protection Course); 2. Other VIP security-related training as certified by the PSPG PSP Screening and Selection Board. | <ol style="list-style-type: none"> 1. Must not have been penalized nor have pending administrative or criminal case/s filed against him/her; 2. Must not have derogatory record; 3. Must have attained a rating of Very Satisfactory in his/her IPER for two successive rating periods; 4. Must possess a permanent appointment status in his/her present rank; 5. Physically and mentally fit as certified by PNP Health Service; 6. Must pass the competency test to be administered by PSPG; and 7. Must have a minimum height of 167.64 (5' 6") for male and 162.56cm (5' 4") for female. |
| PCPT | PCPT | <ol style="list-style-type: none"> 1. VIP Security and Protection Course (Close Protection Course); 2. Other VIP security-related training as certified by the PSPG PSP Screening and Selection Board. | <ol style="list-style-type: none"> 1. Must not have been penalized nor have pending administrative or criminal case/s filed against him/her; 2. Must not have derogatory record; 3. Must have attained a rating of Very Satisfactory in his/her IPER for two successive rating periods; 4. Must possess a permanent appointment status in his/her present rank; 5. Physically and mentally fit as certified by PNP Health Service; |

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| Rank Bracket | | Competency/Specialized Training | Other Requirements |
|--------------|------|---------------------------------|--|
| PCPT | PCPT | | Must pass the competency test to be administered by PSPG; 6. To be approved by the Chief PNP; and 7. Must have a minimum height of 167.64 cm (5' 6") for male and 162.56cm (5' 4") for female. |

Additional Guidelines:

- a. Patrolman/Patrolwoman shall be allowed to become PSP if he/she is recruited by the PSPG provided that aspirant must have competency training and must passed all other requirements;
- b. Personnel of PSPG who successfully passed the minimum standards for PSP shall be categorized in consonance with the approved Standard Operating Procedure on the screening selection, categorization, and placement of PSP for inclusion in the PSPG's Pool of PSP; and
- c. The PSPG shall be given non extendable period of three years from effectivity of this MC to smoothly implement the revised qualification standards for PSP."

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(Amended) PNP MC 2019-006 para 7 sub para b(3)

6. OPERATIONAL GUIDELINES:

xxx xxx xxx
b. Private Individuals
xxx xxx xxx

3) Private Individuals by Virtue of their Former Office/Position

- a) The following private individuals who by virtue of their former office/position or status are entitled to PSP upon request with the following maximum number of security personnel subject to existing rules and regulations:

| Former Office/Position | Maximum Number of Personnel |
|---|-----------------------------|
| President | 12 |
| Spouse of Former President or next of kin | 6 |
| Former Chief, PNP | 2 |

- b) When retired star rank officer formally requests for availment of one or two Protective Security Personnel (PSP) within the D, PSPG or CPNP's jurisdiction, Threat Assessment (TA) and Complete Background Investigation (CBI) shall not be required: Provided, that subject retired star rank officer had previously occupied position and/or performed functions involving threat or risk against his/her life and possessed good track service/service record, as identified and determined by the PSPG. In case the DI or PSPG, after its *motu proprio* or periodic validation, found that threat against the retiree no longer exists, or there is derogatory information or record linking the retiree, the privilege shall be automatically revoked or cancelled coupled with recall of the detailed PSP.

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