



Republic of the Philippines
NATIONAL POLICE COMMISSION
NATIONAL HEADQUARTERS, PHILIPPINE NATIONAL POLICE
OFFICE OF THE CHIEF, PNP
Camp BGen Rafael T Crame, Quezon City

MAY 06 2021

MEMORANDUM CIRCULAR

NO. 2021--057

**RECRUITMENT OF NEW GRADUATES FROM THE PHILIPPINE NATIONAL
POLICE ACADEMY FOR PILOT TRAINING**

1. REFERENCES

- a. Republic Act No. 9497 entitled: "An Act Creating the Civil Aviation Authority of the Philippines, Authorizing the Appropriation of Funds therefor, and for other Purposes;
- b. PNP Memorandum Circular (MC) No. 2020-026 entitled: "Enhanced Policies and Guidelines on the Utilization of PNP Rotary-wing Aircraft" dated April 13, 2020;
- c. PNP General Orders Number DPL-17-16 entitled: "Strengthening of SAF Air Unit" dated October 16, 2017; and
- d. Philippine Civil Aviation Regulations Part 2 "Personnel Licensing".

2. RATIONALE

This Memorandum Circular (MC) sets forth the policies, guidelines, and procedures in the recruitment of new graduates from the Philippine National Police Academy (PNPA) to undergo the Basic Pilot Training (BPT)/Basic Helicopter Pilot Training (BHPT) and complement the PNP Pool of Pilots.

3. SITUATION

The PNP has seven Airbus H125 helicopters, two Robinsons R44 trainer helicopters, and one Cessna C150 Fixed-wing trainer aircraft in its current inventory. The ideal aircraft to pilot ratio is that in one aircraft there should be four pilots-in-command and three co-pilots. However, the PNP has only two pilots-in-command and 11 co-pilots for nine rotary-wing aircrafts and one pilot-in-command for fixed-wing trainer aircraft, thus the big variance.

4. PURPOSE

- a. To address the lack of PNP pilots and fully complement the aircrew requirement of the existing PNP aircrafts;
- b. To provide minimum qualification standards for admission in the BPT/BHPT of new graduates of the PNPA based on the requirements prescribed in the Philippine Civil Aviation Regulations (PCAR); and
- c. To produce competent pilots from the young generations of officers who could serve longer in the PNP organization as pilots.

CERTIFIED TRUE COPY
FROM THE ORIGINAL FILE


DIVINA R. DOMINGO
Police Captain
Asst. Chief, PTS-ARMD

5. DEFINITION OF TERMS

- a. Admission Procedures – These include competitive written exam, interview, physical fitness test (PFT), neuro-psychiatric exam, drug test, and Civil Aviation Authority of the Philippines (CAAP) Student Pilot Authorization (SPA)² processing and medical examination.
- b. Basic Helicopter Pilot Training (BHPT) – pilot training being conducted by the PNP Special Action Force (SAF) Air Unit to its students in order for them to acquire basic knowledge and skills, based on the approved Standard Training Package (STP) and PCAR, to qualify as co-pilots of PNP rotary-wing aircrafts.
- c. Basic Pilot Training (BPT) – pilot training being conducted by the PNP SAF Air Unit to its students in order for them to acquire basic knowledge and skills, based on the approved STP and PCAR, to qualify as co-pilots of PNP fixed-wing aircrafts.
- d. CAAP Medical Examination – a requirement to be completed by the student applicant for them to be issued a Class 2 Medical Certificate from the CAAP. The students will undergo series of medical examinations such as Chest X-ray, ECG, CBC, Drug Test, Urine Test, Dental, Eye Test and General Physical Examination (GPE).
- e. Civil Aviation Authority of the Philippines (CAAP) - is the national aviation authority of the Philippines and is responsible for implementing policies on civil aviation to assure safe, economic and efficient air travel. It is an independent regulatory body attached to the Department of Transportation for the purpose of policy coordination.
- f. Competitive Written Examination (CWE) – a written qualifying examination conducted for candidates as part of their screening process for admission in the BPT/BHPT.
- g. First Priority List – list of candidates who passed the Admission Procedures and got the highest grades among the others.
- h. Fixed-wing Aircraft – is a heavier-than-air flying machine, such as airplane, which is capable of flight using wings that generate lift caused by the aircraft's forward speed and the shape of the wings.
- i. PNP Aircrew Selection and Evaluation Board (PASEB) – a selection board vested with order to conduct selection process for the students of the BPT/BHPT.
- j. Police Commissioned Officer (PCO) – active PNP uniformed personnel with the rank of Police Lieutenant (PLT), Police Captain (PCPT), Police Major (PMAJ), Police Lieutenant Colonel (PLTCOL), Police Colonel (PCOL) Police Brigadier General (PBGEN), Police Major General (PMGEN), Police Lieutenant General (PLTGEN) and Police General (PGEN).

CERTIFIED TRUE COPY
FROM THE ORIGINAL FILE


DIVINA B. SABINO
Police Captain
Asst. Chief, PTS-ARMD

- k. Rotary-wing Aircraft – is a heavier-than-air aircraft with rotary blades, which generate lift by rotating around a vertical mast. These aircrafts are powered by rotating blades, such as helicopters.
- l. Student Pilot – a PCO who is currently undergoing BPT/BHPT at PNP-SAF Air Unit with SPA from CAAP.
- m. Student Pilot Authorization (SPA) – authorization issued by CAAP to personnel who are undergoing pilot training.

6. GUIDELINES AND PROCEDURES

a. General Guidelines

There shall be 15 slots allotted for new graduates of the PNPA annually (starting from PNPA Class 2022). They shall qualify to undergo BPT/BHPT and complement the PNP Pool of Pilots. Ten slots will be allotted for rotary-wing aircraft pilots and five slots for fixed-wing aircraft pilots.

b. Minimum Qualifications

- 1) Must be a graduate of PNPA;
- 2) Height of at least 5'4" for both male and female;
- 3) No derogatory records;
- 4) Must pass the Admission Procedures conducted by PASEB;
- 5) Must pass the Neuro-Psychiatric examination and drug test conducted by the PNP Health Service; and
- 6) Must pass the CAAP medical examination and processing of SPA.

c. Selection Procedures

- 1) Upon graduating from the PNPA, interested PCOs shall signify to undergo the BPT/BHPT;
- 2) Candidates will undergo the CWE, interview, and PFT to be administered by the PASEB, and Neuro-Psychiatric examination and drug test to be conducted by the PNP Health Service;
- 3) Successful candidates who passed the Admission Procedures will be ranked accordingly to fill the priority list;
- 4) The first priority in the list will undergo the CAAP medical examination and processing of SPA. Those who will fail the said examination shall be automatically disqualified to pursue the training and their slot will be filled by the second priority in the list; and

CERTIFIED TRUE COPY
FROM THE ORIGINAL FILE


DIVINA BALBINO
Police Captain
Asst. Chief, PTS-ARMD

- b) Issue sub-unit reassignment orders to qualified PCOs; and
 - c) Perform other tasks as directed.
- 4) **HS**
- a) Conduct the Neuro-Psychiatric examination to the candidates;
 - b) Conduct Drug-test to the candidates;
 - c) Assist PNP SAF Air Unit in the conduct of PFT; and
 - d) Perform other tasks as directed.
- 5) **Crime Lab**
- a) Conduct drug test to the candidates; and
 - b) Perform other task as directed.
- 6) **PNP SAF Air Unit**
- a) Administer the CWE, interview, and PFT;
 - b) Assist the candidates in their medical examination and processing of SPA;
 - c) Submit timely reports and updates with regards to the selection procedures conducted;
 - d) Submit final list of names of qualified PCOs for issuance of orders;
 - e) Perform other tasks as directed.

7) PENALTY CLAUSE

Any PNP personnel who will be found guilty of violating any of the provisions set forth in this MC shall be administratively charged.


8) REPEALING CLAUSE

All issuances, memoranda, rules and regulations issued by the PNP inconsistent herewith are deemed repealed or amended accordingly.

9) EFFECTIVITY

This MC shall take effect immediately after 15 days from filing a copy thereof at the UP Law Center in consonance with Section 3, Chapter 2, Book VII of Executive Order 292, otherwise known as the "Revised Administrative Code of 1987", as amended.




DEBALD M SINAS
Police General
Chief, PNP

CPNP Ltrs'21 S085448

S085448

CERTIFIED TRUE COPY
FROM THE ORIGINAL FILE


DIVINA B CIRINO
Police Captain
Asst. Chief, PTS-ARMO