



Republic of the Philippines
PROVINCE OF BATANES
BASCO
OFFICE OF THE SECRETARY TO THE SANGGUNIANG PANLALAWIGAN

25 May 2021

ATTY. FLORDELIZA C. VARGAS-TRINIDAD

Director

Office of the National Administrative Register (ONAR)

University of the Philippines Law Center

Bocobo Hall, Osmeña Avenue, Diliman, Quezon City

Email: (onar.law.upd@up.edu.ph)

Madam:

Greetings!

Pursuant to Section 3, Book VII of the Administrative Code of 1987, (E.O. 292), this is to file attached certified cop of duly enacted Ordinance of the Province of Batanes, to wit:

1. Ordinance No. 2021-327 - An Ordinance Creating Plantilla Positions under the Different Offices of the Provincial Government of Batanes

For your appropriate action.

Thank you very much.

Very truly yours,

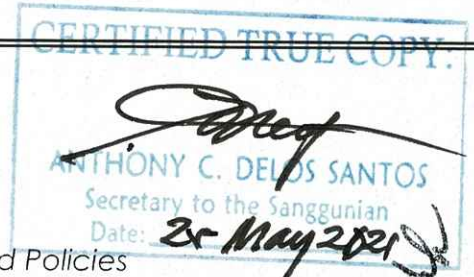
ANTHONY C. DE LOS SANTOS

Secretary to the Sangguniang Panlalawigan



Republic of the Philippines
PROVINCE OF BATANES
BASCO
OFFICE OF THE SANGGUNIANG PANLALAWIGAN

ORDINANCE NO. 327
Series of 2021



Sponsored by: The Committee on Personnel and Policies

**AN ORDINANCE CREATING PLANTILLA POSITIONS UNDER THE DIFFERENT OFFICES
OF THE PROVINCIAL GOVERNMENT OF BATANES**

WHEREAS, the Provincial Governor, Hon. Marilou H. Cayco endorsed a letter dated April 26, 2021 addressed to the Sangguniang Panlalawigan through the Provincial Vice-Governor, Hon. Ignacio C. Villa to request the enactment of an Ordinance creating plantilla positions under the different offices of the Provincial Government;

WHEREAS, the proposed positions are intended to augment the manpower of the different offices of the Provincial Government in pursuance of the mandates of Section 17 of the Local Government Code of 1991;

WHEREAS, the creation of such positions shall open up vacancies that may be filled through chain promotions to motivate lower rank-and-file in pursuing their duties and responsibilities effectively and efficiently;

WHEREAS, the proposed positions for creation are applicable to LGUs and found in the Index of Occupational Services (IOS) prescribed in Local Budget Circular No. 61, dated March 18, 1996 of the Department of Budget and Management (DBM);

WHEREAS, funding requirement on said positions has been certified by the Local Finance Committee (LFC) to be available and within the general limitations on personal services as mandated under Section 325 of the same Code;

NOW THEREFORE BE IT ORDAINED by the Sangguniang Panlalawigan of the Province of Batanes that:

SECTION 1. POWER OF THE SANGGUNIAN- It is the prescribed power of the Sangguniang Panlalawigan to determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from provincial funds for the proper conduct of programs, projects, services, and activities of the provincial government pursuant to Section 468 (a) (1) (viii) of the Local Government Code of 1991.

SECTION 2. CREATED POSITIONS. The following Plantilla positions with corresponding Salary Grades in the different Offices of the Provincial Government of Batanes are hereby created, as follows: (*note: Plantilla position item for Local Legislative Staff Officer I has been created by virtue of Provincial Ordinance No. 317, Series of 2021*)

[Handwritten signatures and initials on the right margin and bottom of the page]

Office/Department	Position Title	Item No.	SG/Step
Provincial Governors' Office	Private Secretary I	48	SG-11/1 P19,102.00
PSWDO	• Social Welfare Officer I	11	SG-11/1 P19,102.00
	• Social Welfare Officer I	12	SG-11/1 P19,102.00
PHO	Nurse II	33	SG-17/1 P31,989.00
ENRO	Geodetic Engineer II	15	SG-16/1 P29,302.00
PVET	Animal Keeper I	23	SG-4/1 P11,520.00
PEO	• Electrical Engineer III	47	SG-19/1 P38,650.00
	• Architect II	48	SG-16/1 P29,302.00
	• Administrative Officer IV (Fiscal Examiner II)	49	SG-15/1 P26,860.00
PBO	Administrative Aide IV (Reproduction Machine Operator II)	17	SG-4/1 P11,520.00

G M
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SECTION 3. ASSIGNMENT OR DETAIL OF APPOINTEE- All appointees to the herein created positions shall remain or assign under the office of which they have been created for, except for adjustments made as a result of rationalization or re-organization duly authorized by the Sanggunian.

SECTION 4. QUALIFICATIONS - The qualifications for positions created shall be governed by the pertinent provisions of Memorandum Circular No. 1, series of 1997 (Qualification Standards) issued by the Civil Service Commission (CSC) on January 24, 1997.

SECTION 5. FUNCTIONS, DUTIES, AND RESPONSIBILITIES - The approved/specified duties and functions inherent to the positions as provided in the job description are hereby confirmed.



SECTION 6. EFFECTIVITY - This Ordinance shall take effect upon its approval.

ENACTED: This 17th day of May 2021 on motion of Hon. Juan E. Redondo duly seconded by all the Honorable Sangguniang Panlalawigan Members present.


Voting on the foregoing Ordinance as follows:

Ayes: Hon. Romeo G. Acebes, Hon. Juliet P. Cataluña, Hon. Juan E. Redondo, Hon. Ferdinand C. Elica, Hon. Milagros Juliet F. Abas, Hon. Evelyn G. Maduro, Hon. Will Lee H. Gabotero, Hon. Benigno B. Cobico, Hon. Argel E. Hortiz & Hon. Vicenta V. Hidalgo

Nays: None



 Page 2 of SP Ordinance No. 2021-327

I hereby certify that the foregoing is a true and accurate copy of the Ordinance which was duly enacted by the Sangguniang Panlalawigan of Batanes during its 93rd Regular Session held on May 17, 2021.


ANTHONY C. DE LOS SANTOS
Secretary to the SP

ATTESTED TO BE DULY ENACTED:


IGNACIO C. VILLA
Provincial Vice Governor /
Regular Presiding Officer

CERTIFIED TRUE COPY

ANTHONY C. DE LOS SANTOS
Secretary to the SP
Date: 20 May 2021

CONCURRED IN:


ROMEO G. ACEBES
SP Member



JULIET P. CATALUÑA
SP Member


JUAN E. REDONDO
SP Member


FERDINAND C. ELICA
SP Member


MILAGROS JULIET F. ABAS
SP Member



EVELYN G. MADURO
SP Member


WILL LEE H. GABOTERO
PCL Federation President


BENIGNO B. COBICO
Provincial LNB President


ARGEL E. HORTIZ
SKP Federation President


VICENTA V. HIDALGO
IPM Representative

APPROVED:

MARILOU H. CAYCO
Provincial Governor
Date: 21 May 2021

OFFICE OF THE SECRETARY TO THE
SANGGUNIANG PANLALAWIGAN
RECEIVED
BY: Nena Valera
DATE: 21 MAY 2021
TIME: 3:43 PM