

CEBU PORT AUTHORITY

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9 February 2021

MEMORANDUM CIRCULAR NO. 01

Series of 2021

TO : ALL CONCERNED

SUBJECT : PROVISIONAL RESUMPTION OF CONCESSIONAIRE
OPERATIONS AT CPA PASSENGER TERMINAL BUILDINGS

WHEREAS, the Cebu Province and Cebu City have since been placed under the least restrictive quarantine status beginning July and September 2020, respectively;

WHEREAS, the Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines laid down by the Inter-Agency Task Force (IATF) for the Management of Emerging Infectious Diseases provides:

"SECTION [5] GUIDELINES FOR AREAS PLACED UNDER MODIFIED GENERAL COMMUNITY QUARANTINE. Areas placed under MGCQ shall observe the following protocols:

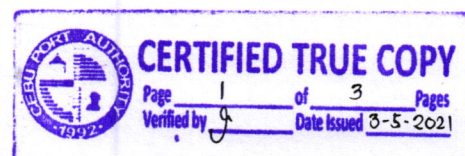
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8. The road, rail, maritime, and aviation sectors of public transportation shall be allowed to operate at the capacity in accordance with guidelines issued by the DOTr. *Provided*, that in all public transports, a strict one (1) meter distance between passengers shall be observed and appropriate engineering controls shall be in place."

WHEREAS, In accordance with the IATF and Department of Health protocols, the Department of Transportation (DOTr) has released the guidelines for the Maritime Sector allowing the operation of passenger terminal buildings (PTBs), ships and other passenger vessels up to 50% passenger capacity in areas under General Community Quarantine (GCQ) and Modified General Community Quarantine (MGCQ), provided, that strict physical distancing is observed therein;

WHEREAS, concessionaire operations at the CPA-operated PTBs have ceased operations since 16 March 2020 when the City and Province of Cebu were first

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placed under lockdown pursuant to quarantine measures against the COVID-19 pandemic;

WHEREAS, the CPA PTBs are being used as the assembly area for embarking passengers authorized to travel, such as the Locally Stranded Individuals (LSI) and Authorized Persons Outside Residence (APOR);

WHEREAS, as part of the government's COVID-19 response and recovery interventions, Section 4 (gg)(2) of the "Bayanihan Act 2" directs the DOTr and concerned agencies or instrumentalities to extend assistance to critically impacted businesses in the transportation industry by providing grants for applicable regulatory fees;

NOW, THEREFORE, in view of the continued use of the PTBs and the need for concessionaire services thereat to cater to the needs of authorized travelers, the following provisional policy is hereby prescribed:

Section 1. Coverage. This Order shall apply to all concessionaires of stalls, booths, and check-in counters at CPA-operated PTBs at the Baseport and Outports;

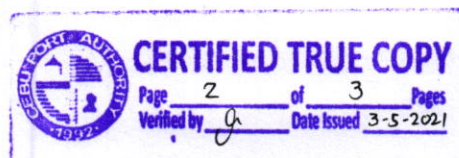
Section 2. Provisional Resumption of Concessionaire Operations. Concessionaires at CPA-operated PTBs may, at their option, resume operations, provided, that they apply for a Provisional Permit to Occupy from the Authority and pay the corresponding permit fee as herein provided;

Section 3. 50% Reduction of Permit to Occupy Fee. For the duration of the travel restrictions imposed by the IATF and the DOTr or until passenger traffic shall have normalized to the volume prior to the COVID-19 pandemic, the Permit to Occupy Fee for concessionaires at the PTBs shall be provisionally reduced subject to review to 50% of the prescribed rates, and adjustment corresponding to the maximum PTB capacity that may be allowed by the IATF or the DOTr;

Section 4. Observance of Health and Safety Protocol. As part of the measures to prevent the spread of the COVID-19, the following health protocol shall be observed:

- 4.1. Wearing of face mask and face shield is mandatory. Upon entering the PTB, all individuals shall undergo disinfection procedures;
- 4.2. Prior to entry, all concessionaire staff reporting for duty shall undergo temperature check and fill up protocol forms and submit the same to the CPA Port Management Office (PMO) concerned. No person with COVID-19 symptom shall be allowed inside the PTB;

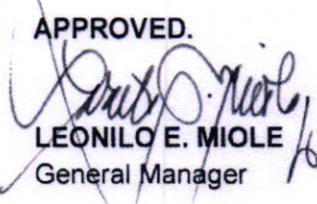
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- 4.3. Concessionaire stalls, booths, and counters shall install plastic or acrylic barriers to enforce actual physical distancing between their personnel and transacting clients;
- 4.4. When already inside the vessel, all passengers, drivers, and operators shall observe the 7 commandments of the DOTr while aboard public transportation, to wit:
- 4.4.1. Wear face masks and face shields;
 - 4.4.2. No talking and making telephone calls;
 - 4.4.3. No eating;
 - 4.4.4. Keep PUVs well-ventilated;
 - 4.4.5. Conduct of frequent disinfection;
 - 4.4.6. No passengers with COVID-19 symptoms are to be allowed inside the public transportation;
 - 4.4.7. Observe appropriate physical distancing ("one-seat-apart") rule.

Section 5. Effectivity. This Order shall be effective beginning 01 March 2021 until 31 December 2021 and may be extended until passenger traffic at the PTBs shall have normalized to the volume prior to the COVID-19 pandemic.

APPROVED.


LEONILO E. MIOLE
General Manager

Per Board Resolution No. 862-2021
Approved during the 185th Regular
Board Meeting on 9 February 2021.



Publish in The Freeman, February 17 & 18, 2021