



Republic of the Philippines
Department of Health
OFFICE OF THE SECRETARY

FEB 18 2021

ADMINISTRATIVE ORDER

No. 2021 - 0016

SUBJECT: Implementing Rules and Regulations of Republic Act No. 11497, "An Act Increasing the Bed Capacity of the Las Piñas General Hospital and Satellite Trauma Center in Las Piñas City, Metro Manila from Two Hundred (200) to Five Hundred (500) Beds, Upgrading its Professional Health Care Services and Facilities, and Appropriating Funds Therefor"

I. BACKGROUND AND RATIONALE

The Las Piñas Emergency Hospital began in 1977 at the former Las Piñas Municipal Hall situated across the Saint Joseph Parish Church, home of the internationally renowned bamboo organ, a national cultural treasure. By virtue of Executive Order No. 119, series of 1987, it became the Las Piñas District Hospital with a 25-bed capacity. Later it was renamed Las Piñas Integrated District Hospital under District Health Office No. IV of the National Capital Region.

Republic Act (R.A.) No. 7539 in 1992 increased its capacity to 50 beds. Succeeding administrative issuances upgraded it to a general hospital. In 2004, R.A. No. 9240 gave the hospital its current name, Las Piñas General Hospital and Satellite Trauma Center (LPGHSTC) and increased its capacity to 150 beds. At its current location along Padre Diego Cera Avenue in Pulanglupa, LPGHSTC is a 200-bed facility that as of 2019 had a bed occupancy rate of 115.71 percent, 242 average daily inpatients, 76,030 emergency room visits, and 88,362 outpatient visits.

On November 13, 2020, the President signed into law R.A. No. 11497, "An Act Increasing the Bed Capacity of the Las Piñas General Hospital and Satellite Trauma Center in Las Piñas City, Metro Manila from Two Hundred (200) to Five Hundred (500) Beds, Upgrading its Professional Health Care Services and Facilities, and Appropriating Funds Therefor", hereinafter be referred to as the Act. Section 6 of this Act provides for the promulgation of its implementing rules and regulations.

II. OBJECTIVE

This Administrative Order sets the Implementing Rules and Regulations of Republic Act No. 11497, "An Act Increasing the Bed Capacity of the Las Piñas General Hospital and Satellite Trauma Center in Las Piñas City, Metro Manila from Two Hundred (200) to Five Hundred (500) Beds, Upgrading its Professional Health Care Services and Facilities, and Appropriating Funds Therefor", and pertains only to the provisions of this Act.

III. SCOPE

This Order's extent of coverage shall include the operations and management of Las Piñas General Hospital and Satellite Trauma Center and the implementation of Republic Act

No. 11497.

CERTIFIED TRUE COPY

FEB 23 2021

MARIA CRISTINA P. RIVERA
KMITS - RECORDS SECTION
Department of Health

J. Lora

IV. DEFINITION OF TERMS AND ACRONYMS

- A. **Bed Capacity** – refers to number of beds offered by the hospital for inpatient care.
- B. **LPGHSTC** – refers to Las Piñas General Hospital and Satellite Trauma Center.
- C. **IRR** - refers to the Implementing Rules and Regulations of this Act.

V. GENERAL GUIDELINES

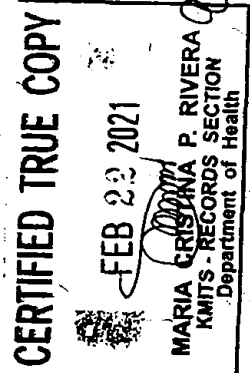
- A. Las Piñas General Hospital and Satellite Trauma Center (LPGHSTC) shall provide promotive, preventive, diagnostic, curative, rehabilitative and palliative health care services in accordance with the provisions of R.A. No. 11223, the “Universal Health Care Act”, and related issuances such as A.O. No. 2020-0019, where roles and responsibilities are defined for DOH hospitals in the service delivery design of health care provider networks (HCPN). It shall adhere to guidelines set in Department Order No. 2021-0001 in establishing its specialty care services.
- B. LPGHSTC shall strengthen and improve its service capability and capacity while continually serving as referral facility to the cities of Muntinlupa, Parañaque, Las Piñas and Pasay in Metro Manila, and the neighboring provinces of Cavite and Laguna, complementing the local health systems and providers therein, consistent with its Hospital Development Plan as approved by the Health Facility Development Bureau (HFDB). It shall be fully equipped with state-of-the-art equipment and facilities, complemented by adequately trained and competent human resources for health as appropriate for a licensed and accredited tertiary care general hospital.
- C. It shall comply with standards and meet requirements in preparedness and response strategies in public health emergencies as in A.O. No. 2020-0016, which include but are not limited to allocation of beds, dedication of select services or units, and performance of enhanced protocols in infection prevention and control, patient and health worker safety, and patient navigation in the HCPN. Likewise, concordant to the country’s transitioning towards the New Normal, as guided by Department Memorandum No. 2020-0268, LPGHSTC shall make certain that its plans, policies, protocols and norms ensure the continued health service delivery while maintaining the public health standards for COVID-19 disease.

VI. IMPLEMENTING MECHANISMS

The implementation of the Act shall be supported by the following guidelines:

A. Expansion of Services

LPGHSTC shall formulate and submit its Hospital Development Plan (HDP) to the HFDB through the Metro Manila Center for Health Development (CHD). LPGHSTC’s health facility development unit shall make the proper internal and external coordination for the complete, timely submission of its updated HDP. The HDP shall provide the capacity increase and capability expansion, and shall be consistent with the Philippine Health Facility Development Plan (PHFDP) leading towards a 500-bed tertiary care hospital. It shall comply with the operations of the Malasakit Center as mandated by the R.A. No. 11463 to enable eligible patients to access medical and financial assistance services.



B. Health Human Resources

Based on the approved HDP, LPGHSTC shall request for the required health human resources based on DBM-DOH Joint Circular No. 2013-01, "Revised Standards and Organizational Structure and Staffing Pattern of Government Hospitals, CY 2013 Edition" dated September 23, 2013 and its succeeding amendments.

LPGHSTC shall honor the positions, security of tenure, and other rights of its human resource complement, re-classify and/or propose upgrading of positions, promote professional development and hire additional staff to comply and conform to the Civil Service Commission, the DOH standards, and the intent of this IRR.

C. Assets and Liabilities

All movable and immovable assets and records of the LPGHSTC, as well as its liabilities and obligations shall be properly documented and be accounted for in accordance with existing policies and guidelines.

D. Equipment

LPGHSTC shall make an inventory of the existing hospital equipment and undertake upgrading to conform to the DOH standards of a tertiary teaching and training hospital as provided for under A.O. No. 2012-0012 or "Rules and Regulations Governing the New Classification of Hospitals and Other Health Facilities in the Philippines" as amended. Additional equipment and facilities shall be provided to complement the expansion of services consistent with the approved HDP.

E. Infrastructure

LPGHSTC shall implement and seek the support of DOH for the construction, repair and/or renovation of its physical infrastructure, consistent with the approved HDP, and conforming to all existing laws, regulations, national and international standards for hospital buildings, also in line with Hospitals Safe from Disasters Program, Green Healthcare Facilities Guidelines, among others.

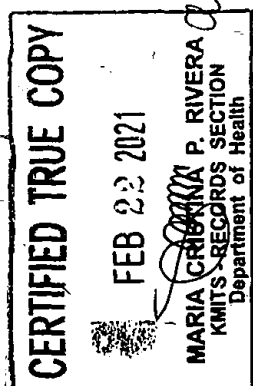
F. Systems Development

LPGHSTC shall conform to and sustain the standards of hospital operations to provide quality health care and safety for patients, health workers and other clientele of the hospital. It shall implement and electronic information system conforming to the basic requirements of the Integrated Hospital Operations and Management Program (IHOMP).

G. Quality Management

Through the term of its HDP implementation, LPGHSTC's Quality Management System shall conform to ISO 9001:2015 standards. It shall enhance operations with the implementation of the Continuous Quality Improvement Program, Patient Safety Program, Integrated People-Centered Health Services, and Manuals of Standards of Hospital Operations and Management by HFDB, policies and standards by Health Facilities and Services Regulatory Bureau (HFSRB), Food and Drug Administration (FDA), Philippine Health Insurance Corporation (PhilHealth) and other standards by international organizations that support national and local standards. Its management shall comply with the gender and development (GAD) mainstreaming policies in government.

The hospital shall complete all stages and become certified with the Performance Governance System towards its organizational development and performance improvement, as guided by the DOH performance accountability measures such as the Hospital Scorecard.



VII. IMPLEMENTING STRUCTURE

A. Administrative Control

A DOH official designated by the Secretary of Health shall have oversight jurisdiction and control over LPGHSTC's operations. The designated DOH official, with the aid of the Metro Manila CHD, shall monitor the implementation of R.A. No. 11497, and may recommend further the necessary upgrading as guided by this Order.

The Medical Center Chief (MCC) of LPGHSTC shall be accountable and responsible for the implementation of quality standard hospital operations and management. The MCC shall establish responsibility accounting as means of management control and determination of respective contributions and performances of the hospital's divisions or units. The MCC shall submit developmental plans, financial and statistical reports to the DOH Central Office.

B. Sourcing and Use of Funds

The amount necessary to carry out the provisions of R.A. No. 11497 shall be sourced out accordingly:

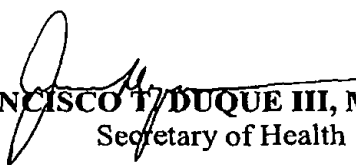
1. Capital investments for infrastructure and equipment shall be sourced from the DOH General Appropriations Act (GAA), hospital income which includes PhilHealth payments, public-private partnership, and/or other financing modes or schemes subject to prevailing government rules and regulations;
2. Additional Maintenance and Other Operating Expenses (MOOE) resulting from the hospital expansion shall be sourced from the GAA, hospital income including PhilHealth payments, public-private partnership and/or other financing modes or scheme.
3. Personnel Services (PS) to carry out the full implementation of the hospital staffing pattern following the DBM-DOH Joint Circular No. 2013-01 and related issuances shall be sourced from the GAA; and
4. Release of funds from the DOH shall be approved by the appropriate authority.

VIII. SEPARABILITY CLAUSE

If any provision of this Order is declared unauthorized or rendered invalid by any court of law or competent authority, those provisions not affected thereby shall remain valid and effective.

IX. EFFECTIVITY

This Order shall take effect fifteen (15) days after publication in the *Official Gazette* or in a newspaper of general circulation.


FRANCISCO T. DUQUE III, MD, MSc
Secretary of Health

