



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

DEPARTMENT ORDER NO. 2021-01

**GRANTING EXECUTIVE DIRECTORS THE
CONCURRENT DESIGNATION AS DEPUTY ASSISTANT SECRETARY**

SECTION 1. LEGAL BASES

The following are the legal bases of this Department Order:

1. The Administrative Code of 1987 (Executive Order No. 292, series of 1986) which vests in the Secretary the power to promulgate rules and regulations necessary to carry out Department objectives, policies, functions, plans, programs, and projects, as well as administrative issuances, necessary for the efficient administration of the offices under the Secretary and the proper execution of the laws relative thereto;
2. The Philippine Foreign Service Act of 1991 (Republic Act No. 7157) which authorizes the Secretary to issue rules and regulations as may be necessary to implement the provisions of the Act; to review periodically all existing administrative rules and regulations with the end in view of updating such rules and regulations which may be inconsistent with the national interest; and to review and realign periodically the principal offices of the Department to effectively meet the requirements of the Foreign Service;
3. Section 9 of RA 7157 which states that a Foreign Service Office with the rank of Career Minister may be designated as Executive Director of an office;
4. Section 13 of the 2017 Omnibus Rules on Appointments and Other Human Resource Actions which defines "designation" as a movement that involves imposition of an additional and/or higher duties to be performed by the public official/employee; and
5. Section 4.1 of DBM Budget Circular 2018-3, which states that "if the salary grade of the position is maintained, the staffing/classification action is deemed a retitling."

SECTION 2. OBJECTIVE

The Executive Directors in the Home Office shall have the concurrent designation of Deputy Assistant Secretary.

In their engagements with foreign counterparts, the above officials may use the title "Executive Director and Deputy Assistant Secretary" or "Deputy Assistant Secretary" solely.

SECTION 3. SCOPE

This Department Order shall apply to Executive Directors in the Home Office.

SECTION 6. REPEALING CLAUSE

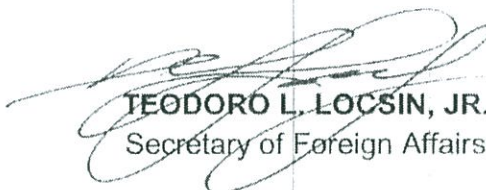
This Department Order supersedes all other Department Orders, Department Circulars, and all other internal collective instructions issued, or parts thereof, which are inconsistent with the provisions of this Order.

SECTION 7. SEPARABILITY CLAUSE

If any section or part of this Department Order is declared contrary to law or unconstitutional by a competent authority, the remaining sections or parts hereof shall remain in full force and effect.

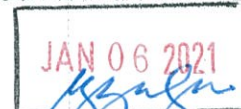

SECTION 8. EFFECTIVITY

This Order shall take effect after fifteen (15) days from the date of its deposit with the Office of the National Administrative Register (ONAR), University of the Philippines Law Center.


TEODORO L. LOCSIN, JR.
Secretary of Foreign Affairs

Pasay City, 06 January 2021

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DEPARTMENT OF FOREIGN AFFAIRS
General Record and Archive Division

REMEDIOS G. ZAFRA
Signing Officer