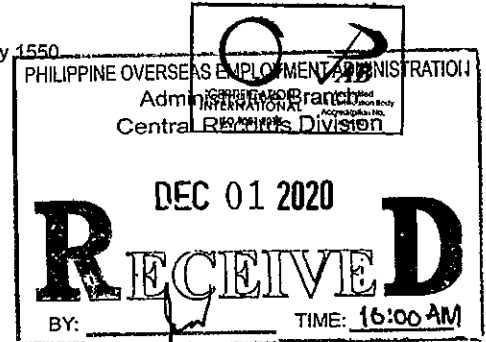




**Philippine
Overseas
Employment
Administration**

Republic of the Philippines
Department of Labor and Employment
BFO Building, Ortigas Avenue cor. EDSA, Mandaluyong City 1550
Website: www.poea.gov.ph E-mail: info@poea.gov.ph
Hotlines: 8722-1144, 8722-1155



MEMORANDUM CIRCULAR NO. 31
Series of 2020

TO : All Concerned

SUBJECT : Panel Interview for Application for Issuance of Provisional License and Change Management

DATE : 24 November 2020

Relative to the conduct of the Panel Interview pursuant to Section 6, Rule II, Part II of the 2016 Revised POEA Rules and Regulations Governing the Recruitment and Employment of Landbased Overseas Filipino Workers and Seafarers, the Sole Proprietor, Partner/s or Member/s of the Board of Directors, Filipino or Foreign Nationals, who are falling under the following conditions may attend the Panel Interview thru the Microsoft Teams online meeting platform:

1. Those currently in the provinces or outside the Philippines;
2. Senior Citizens; and
3. Those suffering from physical illness and other comorbidities.

Provided, however, that notice to participate in the Panel Interview through Microsoft Teams shall be sent to the Licensing Branch at least three (3) days prior to the scheduled Panel Interview with proof that the Sole Proprietor, Partner/s or Member/s of the Board of Directors fall/s under the aforementioned conditions.

Provided, further, that attendance to Panel Interview via Microsoft Teams shall only be until the quarantine orders has been lifted.

BERNARD P. OLALIA
Administrator

**CONTROLLED AND DISSEMINATED
BY CRD ON DEC 01 2020**

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION
Administrative Branch
Central Records Division
CERTIFIED COPY
ENGR. ADEL N. DELA CRUZ
Chief, Central Records Division