



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

DEPARTMENT ORDER NO. 11 2020

ESTABLISHMENT OF THE OFFICE OF CIVILIAN SECURITY

SECTION 1. ESTABLISHMENT OF THE OFFICE

The Office of Civilian Security (OCS) is hereby established and placed under the supervision of the Undersecretary for Civilian Security and Consular Concerns. In coordination with policy and administrative offices of the Department, the OCS shall be the primary office of the Department to manage issues related to (1) Anti/counter terrorism; (2) Transnational Crimes; (3) Peace and Territorial Concerns; (4) Disaster Management; and (5) Domestic Issues including but not limited to civil aviation matters and the anti-drug campaigns.

SECTION 2. LEGAL BASES

The following are the legal bases of this Department Order:

1. Executive Order No. 292 or the "Administrative Code of 1987," which vests in the Secretary the power to establish the policies and standards for the operations of the Department pursuant to the approved programs of government; promulgate rules and regulations necessary to carry out Department objectives, policies, functions, plans, programs, and projects, as well as administrative issuances, necessary for the efficient administration of the offices under the Secretary and the proper execution of the laws relative thereto;
2. Republic Act No. 7157 or the "Philippine Foreign Service Act of 1991," which authorizes the Secretary to issue rules and regulations as may be necessary to implement the provisions of the Act to effectively meet the requirements of the Service, and Title XIII Section 87 of the Act; to review periodically all existing administrative rules and regulations with the end in view of updating such rules and regulations which may be inconsistent with the national interest, and to review and realign periodically the principal offices of the Department to effectively meet the requirements of the Foreign Service; in order;
3. Department Order 33-03 dated 29 August 2003 or the Establishment of the Office of the Undersecretary for Special Concerns in the Home Office which "aims at enhancing the Department's effectiveness in coordinating and handling special national security issues and concerns;"

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4. Department Order 40-03 dated 29 September 2003 on the Areas and Responsibilities of OUSC which tasks OUSC to be responsible for the following concerns: Overseas Absentee Voting, Peace Process, Bid for Observer Status in the OIC, Coordination with the Philippine Drug Enforcement Authority, Territorial Concerns, coordination with the Bipartisan Executive Legislative Advisory Council (BELAC) on Sabah;
5. Department Order 26-07 dated 28 December 2007 on the Strengthening of the DFA's role in Maritime Issues and the Reconstitution of the Office of the Undersecretary for Special Concerns (OUSC) to the Office of the Undersecretary for Special and Ocean Concerns (OUSOC);
6. Department Order 08-2014 dated 24 June 2014 on the Realignment of Jurisdiction of Department Undersecretaries which renamed the Office of the Undersecretary for Special and Ocean Concerns (OUSOC) to the Office of the Undersecretary for Civilian Security and Consular Concerns (OUCSCC) and designates the following areas to be under its purview: Office of Consular Affairs, Overseas Voting Secretariat and Civilian and Security Concerns;
7. Department Order 19-2015 on Phase I of the Institutional Strengthening of the DFA, which provides for the implementation of Phase I of the Department's Institutional Strengthening and Productivity Improvement (ISPI) Program under the General Appropriations Act, pursuant to the letter dated 20 July 2015 issued by the Department of Budget and Management, while the Department is undergoing a continuing review of its organizational structure as part of Phase II of its ISPI Program;
8. National Budget Circular No. 485 dated 13 March 2003, otherwise known as the Rationalization of Project Management Offices (PMOs), Section 4.0, provides guidelines on the establishment, restructuring and effective operation of Project Management Units in government agencies; and
9. Resolution No. 1, series of 2006, otherwise known as the Rationalization Program's Organization and Staffing Standards and Guidelines of the Department of Budget and Management and the Civil Service Commission, provides guidelines in defining the appropriate structure and staffing that would support the identified core functions of departments.

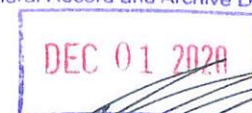
SECTION 3. OFFICE MANAGEMENT

The Office shall be headed by an Assistant Secretary who shall be a career Foreign Service Officer with the rank of at least Chief of Mission II.

The Office shall have an Executive Director who shall be a career Foreign Service Officer with the rank of at least Career Minister.

The Office shall have four (4) divisions headed by Division Directors, who shall be career Foreign Service Officers with the rank of at least FSO Class I.

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SECTION 4. FUNCTIONAL DIVISIONS OF OCS

There shall be at least four (4) divisions in the OCS covering the following major issue areas: counter-terrorism; transnational crimes; peace and territorial concerns, and domestic security.

Given the evolving nature of civilian security concerns, the Undersecretary for Civilian Security and Consular Concerns shall define the roles, functions, and responsibilities of OCS divisions, for the approval of the Secretary of Foreign Affairs.

SECTION 5. REPEALING CLAUSE

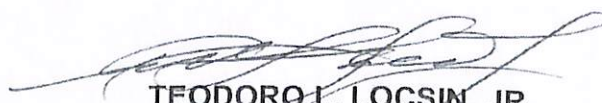
This Department Order supersedes all other Department Orders, Department Circulars, and all other internal collective instructions issued, or parts thereof, which are inconsistent with the provisions of this Order.

SECTION 6. SEPARABILITY CLAUSE

If any section or part of this Department Order is declared contrary to law or unconstitutional by a competent authority, the remaining sections or parts hereof shall remain in full force and effect.

SECTION 7. EFFECTIVITY

This Order shall take effect after fifteen (15) days from the date of its deposit with the Office of the National Administrative Register (ONAR), University of the Philippines Law Center.


TEODORO L. LOCSIN, JR.
Secretary of Foreign Affairs

Pasay City, **NOV 25 2020**

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