



Republic of the Philippines
SOCIAL SECURITY SYSTEM

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CIRCULAR NO. 2020-027

**TO : ALL SSS TELLERING BRANCHES, ACCREDITED COLLECTING BANKS
AND REMITTANCE AND TRANSFER COMPANIES**

**SUBJECT : STANDARD DETAILS OF RECEIPT TO BE ISSUED TO MEMBERS FOR
ALL SSS PAYMENT TRANSACTIONS**

Pursuant to Social Security Commission (SSC) Resolution No. 486-s.2020 dated 23 September 2020 on the standard details of receipt to be issued to Members for all SSS payment transactions and in compliance with the Data Privacy Act of 2012, the following data elements are hereby required to be displayed in the receipt:

- A. Employer Member (Regular and Household)
 - 1. Payment Reference Number
 - 2. Employer Name
 - 3. Total Remittance Paid
 - 4. Payment Date and Time
 - 5. Transaction Reference Number

- B. Individual Member (OFW, Self-Employed, Voluntary Member)
 - 1. Payment Reference Number
 - 2. Member Name
 - 3. Total Amount Paid
 - 4. Payment Date and Time
 - 5. Transaction Reference Number

For the existing receipt being issued by SSS-accredited Collecting Banks (CBs) and Remittance and Transfer Companies (RTCs) to Members with additional data elements other than the five (5) mentioned above, SSS shall allow them to issue such receipt provided the SSS number is either masked or removed.

The SSS standard receipt shall apply to all SSS payments transacted through SSS Branches' tellering facility, SSS website and mobile application, and SSS-accredited CBs' and RTCs' over-the-counter facility, website and mobile application including their Remittance Sub-Agents' (RSAs') collection facilities/platform.

The standard receipt shall be implemented in December 2020.

For strict compliance of all concerned.

AURORA C. IGNACIO
President and CEO

23 OCT 2020

Date

(Policy – Others)
Prepared by: Treasury Division

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