



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION

DEPARTMENT ORDER NO. 2020-016

SUBJECT : ESTABLISHING THE PROJECT STEERING COMMITTEE FOR THE
AUTOMATIC FARE COLLECTION SYSTEM PILOT PRODUCTION
TESTING WITH LANDBANK OF THE PHILIPPINES

DATE : 23 SEPTEMBER 2020

WHEREAS, the Department of Transportation (DOTr) is mandated to be the primary policy, planning, programming, coordinating, implementing regulating and administrative entity of the Executive Branch of the government in the promotion, regulation and development of fast, safe, efficient, reliable and coordinated transportation services;

WHEREAS, the Land Transportation Franchising and Regulatory Board (LTFRB) has the power to prescribe and regulate routes, economically viable capacities and zones, or areas of operation for public land transportation services provided by motorized vehicles in accordance with the public land transportation development plans and programs approved by DOTr;

WHEREAS, the Office of Transportation Cooperatives (OTC) is mandated to promulgate and implement the rules and regulations that will govern the promotion, organization, registration, regulation, supervision and development of transportation cooperatives;

WHEREAS, the DOTr plans to establish a National Standard to ensure the interoperability of the Automatic Fare Collection System for all public modes of transport;

WHEREAS, the Omnibus Franchising Guidelines mandates the installation of the AFCS on Public Utility Buses, Mini-buses, Public Utility Jeepneys, and Utility Vehicle Express, and Filcab Services;

WHEREAS, the DOTr and the Landbank of the Philippines (LBP) are undertaking the Automatic Fare Collection System Pilot Production Testing (PPT) for EMV Contactless to verify the functionalities of the transit system;

NOW, THEREFORE I, Arthur P. Tugade, Secretary of the Department of Transportation, by virtue of the powers vested in me, hereby order the establishment of the Project Steering Committee for the AFCS PPT.

I. The Project

In partnership with the LBP, a Pilot Production Testing for EMV Contactless will be undertaken to verify the entire AFCS using a real-time operating condition, as well as to verify the major functionalities of the Transit System and the end-to-end AFCS processes before going into full commercial implementation. Moreover,

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this pilot implementation will provide insights and guide the Department in crafting the National Standards. Public Utility Vehicle operators will be identified and selected to participate in the pilot implementation.

II. Objectives of the Project

The Pilot Production Testing is proposed to be undertaken to verify the entire AFCS under a real-time operating condition. It aims to verify the major functionalities of the Transit System as well as the end-to-end AFCS processes before going into full commercial implementation. This pilot testing aims to:

- a. Provide insights and guide the Department in the crafting of the National Standards;
- b. Help verify the readiness of the Transit System, as well as of the Department for the full-scale AFCS implementation;
- c. Help the Department make informed decisions on the allocation of time and resources;
- d. Give the Department an opportunity to gauge the riding public's reaction to the AFCS initiative; and
- e. Help the Department to measure the success of the AFCS initiative.

III. The Project Steering Committee

A Project Steering Committee is hereby created to manage and monitor the Program. The said Committee shall be composed of the following:

	Composition
Project Co-sponsors	<ul style="list-style-type: none"> • Undersecretary for Railways • Assistant Secretary for Road Transport and Infrastructure
Project Manager	<ul style="list-style-type: none"> • Division Chief for Road Transport Planning • Division Chief for Railways Transport Planning
Business Team	<ul style="list-style-type: none"> • Representatives from the Department of Transportation (DOTr) Public Utility Vehicle Modernization Program Project Management Office (PUVMP PMO) • Representatives from the Land Transportation Franchising and Regulatory Board (LTFRB) Technical Division • Representatives from LTFRB Franchise Planning and Monitoring Division
Business Operations Management Team	<ul style="list-style-type: none"> • Representatives from LTFRB PUVMP PMO • Representatives from LTFRB Regional Offices

	<ul style="list-style-type: none"> Representatives from Office of Transportation Cooperatives PUVMP PMO
Technical Team	<ul style="list-style-type: none"> Representatives from AFCS PMO¹ Representatives from DOTr Management Information Service Division Representatives from LTFRB Information Systems Management Division

IV. Functions and Responsibilities

The Project Steering Committee members' specific functions will be as follows:

a. Project Sponsor

- i. Head the steering committee; and
- ii. Commit necessary resources to advance the project.

b. Project Manager

- i. Serve as the interface between LBP, DOTr units, and any DOTr third party consultant participating in this project on any technical decisions, information gathering, service level agreements, and communications;
- ii. Administer project change control in accordance with agreed procedures;
- iii. Attend and actively participate in regular project status meetings;
- iv. Obtain and provide information, data, decisions or approvals requested by LBP;
- v. Initiate, plan, execute, monitor and control, and close all the DOTr-related tasks and responsibilities;
- vi. Manage the DOTr-related issues, and escalate issues within the DOTr's organization, as necessary;
- vii. Schedule and secure attendance of all concerned DOTr personnel as may be required for interviews, meetings, training, and work sessions; and
- viii. Together with LBP, jointly develop the Project Work Plan.

c. Business team

- i. Responsible for providing detailed business requirements; and
- ii. Validate that the system addresses the business requirements.

d. Business operations management team

- i. Responsible for communication, education, training, and documentation of new policies, procedures and guidelines.

¹ The Program Office for the Automatic Fare Collection System Project was established through Department Order 2014-00



e. Testing team

- i. Perform test cases;
- ii. Report issues encountered during the Transit System acceptance testing;
- iii. Certify that all major issues encountered during the Transit System acceptance testing have been resolved and that the PPT can commence;
- iv. Participate in the actual AFCS PPT; and
- v. Provide input to LBP on the results of their participation in the AFCS PPT.

V. *Duration*

This project steering committee shall cease to exist after the pilot production testing is completed.

VI. *Repealing Clause*

All other Department Orders, Circulars, Special Orders, Office Orders and/or other issuances inconsistent herewith are hereby superseded or modified accordingly.

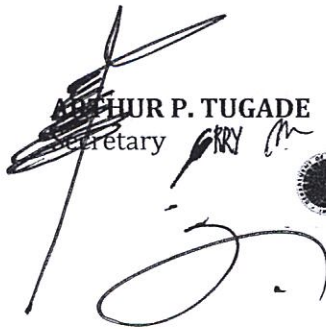
VII. *Separability*

If any provision of this Department Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

VIII. *Effectivity*

This Department Order shall take effect immediately upon publication in the University of the Philippines Law Center.

For strict compliance.


ARTHUR P. TUGADE
Secretary



DOT-OSEC OUTGOING 20-01070