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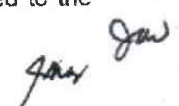
TO : ALL EMPLOYERS

SUBJECT : ONLINE ENROLLMENT OF EMPLOYER'S ACCOUNT THROUGH THE SSS WEBSITE FOR BENEFIT REIMBURSEMENTS

Pursuant to Social Security Commission (SSC) Resolution No. 2020-363 dated 08 July 2020 approving the Online Enrollment of Employer's Account through the SSS Website for Benefit Reimbursements, the following guidelines are hereby issued to ensure its proper implementation:

I. Policy

1. Effective 31 July 2020, employers shall enroll their bank/remittance transfer companies/cash payout outlets account through the Bank Enrollment Module (BEM) of the SSS Website. Sickness and maternity reimbursement claims of employers from SSS shall be credited to the account enrolled through the BEM.
2. The bank is required to be a participant under Philippine Electronic Fund Transfer System and Operations Network (PESONet). Those with previous enrollment under the Sickness Maternity Benefit Payment through the Bank Program (SMBPB) shall no longer be required to reenroll its account in the BEM, provided that the account is still active to date and is a PESONet participant.
3. The employer shall enroll only one account where proceeds of Social Security and Employees Compensation benefits shall be credited.
4. Employer may enroll the same account for all its branches and subsidiaries.
5. The enrolled account by the employer/employer's authorized personnel shall be considered valid, active and correct by SSS.
6. In case of any changes in the employer's account information, the employer shall update the account information through BEM.
7. Sickness/maternity benefit reimbursement claims of employers without enrolled account shall be rejected.
8. All active bank accounts enrolled in the SMBPB shall be migrated to the BEM.





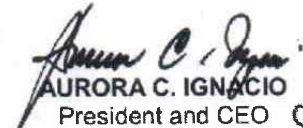
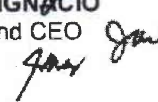

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II. Responsibilities of the Employer

1. The employer shall ensure the following:
 - a. Only the employer's authorized personnel shall be given access and authority to enroll the account information through the employer's account in the SSS website.
 - b. Correctness of the encoded account information to avoid unsuccessful crediting of sickness/maternity reimbursement.
2. The employer shall be responsible for any unduly consequence that may result from misrepresentation made by the employer's authorized personnel on the enrollment of the account.

This supersedes Circular No. 2012-008 on the Payment of Sickness and Maternity Reimbursements Through SSS-Accredited Banks dated 23 March 2012.

Please be guided accordingly.


AURORA C. IGNACIO
President and CEO 

10 AUG 2020

Date

(Policy – Sickness and Maternity Benefits)
Prepared by: SMD Benefits Administration Department