



Republic of the Philippines  
**SOCIAL SECURITY SYSTEM**

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**CIRCULAR NO. 2020-011**

TO : **ALL EMPLOYERS**

SUBJECT : **ONLINE FILING OF SOCIAL SECURITY (SS) SICKNESS BENEFIT REIMBURSEMENT APPLICATION THROUGH THE SSS WEBSITE**

Pursuant to Social Security Commission (SSC) Resolution No. 221-s.2020 dated 22 April 2020 and to ensure the uninterrupted delivery of service during the nationwide Enhanced Community Quarantine period, the online filing of SS Sickness Benefit Reimbursement Applications (SBRA) by the employers enrolled in the Sickness, Maternity Benefits Payment thru the Bank Program shall be implemented effective 16 May 2020. The following guidelines are hereby issued to ensure its proper implementation:

1. The employer must have a registered account in the SSS Website.
2. Only an SS SBRA with approved sickness notification shall be filed through the E-Services menu of the employer's account in the SSS Website.
3. The employer shall certify that the amount of sickness benefit was advanced to the employee based on the approved sickness notification and in accordance with Section 14 of R.A. No. 11199 (or the Social Security Act of 2018).
4. The employer shall have the facility to view the approved SS sickness notifications for his/her employees under the E-Services menu of the employer's account in the SSS Website.
5. Only SS SBRA for new or initial claims shall be allowed.
6. The date of online submission by the employer shall serve as the date of filing of the SS SBRA.
7. The status of SS SBRAs filed online can be verified through the SSS Web Inquiry System.

Please be guided accordingly.

**11 MAY 2020**

Date

(Policy – Sickness Benefit)  
Prepared by: SMD Benefits Administration Department

**Original Signed**  
**AURORA C. IGNACIO**  
President and CEO

SSS - RASD  
CERTIFIED TRUE COPY

A handwritten signature in blue ink, appearing to read 'Anna Michelle G. Tejedor', written over a white rectangular background.

**ANNA MICHELLE G. TEJEDOR**  
Acting Department Manager III