



Republic of the Philippines  
Department of Health  
**OFFICE OF THE SECRETARY**

JUL 22 2020

**ADMINISTRATIVE ORDER**

No. 2020 - 0033

**SUBJECT: Implementing Rules and Regulations of Republic Act No. 8482, "An Act Upgrading the Camiguin Island Hospital to Tertiary Level II to be known as the Camiguin General Hospital, and Appropriating Funds Therefor"**

**I. RATIONALE AND BACKGROUND**

The Camiguin Emergency Hospital was established on March 12, 1959 as a 25-bed capacity hospital. On June 21, 1969, by virtue of Republic Act (R.A.) No. 5720, the hospital was classified as National District Hospital and renamed as Camiguin Island Hospital. In 1994, by virtue of the Local Government Code, the administrative and technical supervision of Camiguin Island Hospital was placed under the control of the Local Government Unit of the Province of Camiguin.

Presently, the facility is licensed to operate as Level 1 General Hospital with a 100-bed capacity. It provides out-patient and in-patient services, capable of performing general surgery, orthopedics, obstetrics and gynecology procedures, and has five medical departments each headed by a competent and ably trained Medical Specialist. Its diagnostic capabilities include CT scan, 4D ultrasound, upper GI and colonoscopy, and an automated laboratory. The hospital serves as end-referral for the district hospitals and rural health units of Camiguin Province.

On February 10, 1998, R.A. No. 8482, "An Act Upgrading the Camiguin Island Hospital to Tertiary Level II to be known as the Camiguin General Hospital, and Appropriating Funds Therefor" was approved, wherein direct administrative and technical supervision was transferred to the Department of Health. Section 2 of the law directs the DOH to promulgate the implementing rules and regulations of the Act.

**II. OBJECTIVE AND SCOPE**

This Administrative Order sets the Implementing Rules and Regulations of Republic Act (R.A.) No. 11474, Implementing Rules and Regulations of Republic Act No. 8482 for the implementation of "An Act Upgrading the Camiguin Island Hospital to Tertiary Level II to be Known as the Camiguin General Hospital, and Appropriating Funds Therefor," and pertains only to the provisions of this Act.

**III. DEFINITION OF TERMS AND ACRONYMS**

1. **A.O. 2012-0012** – refers to the DOH Administrative Order (A.O.), "Rules and Regulations Governing the New Classification of Hospitals and Other Health Facilities in the Philippines" dated July 18, 2012 as amended.
2. **Act** – refers to Republic Act (R.A.) No. 8482, "Upgrading the Camiguin Island Hospital to Tertiary Level II to be known as Camiguin General Hospital, and Appropriating Funds Therefor".

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3. **IRR** – refers to the Implementing Rules and Regulations of the R.A. No. 8482.
4. **Level II General Hospital** – refers to one of three classifications of general hospitals by functional capacity as prescribed in A.O. No. 2012-0012 as amended.
5. **CGH** – refers to the Camiguin General Hospital.

#### IV. GENERAL POLICIES AND GUIDELINES

The Camiguin General Hospital (CGH) shall provide promotive, preventive, diagnostic, curative, rehabilitative and palliative health care services in accordance to the provisions of R.A. No. 11223, “Universal Health Care Act”, and related issuance to it. The Hospital shall be fully equipped with state-of-the-art equipment and facilities, complemented by adequately trained and competent human resources for health as appropriate for a licensed and accredited Level II General Hospital.

The CGH shall strengthen and improve its service capability and capacity while continually serving as referral hospital in Camiguin province, complementing the local health system and providers of the island, as consistent with its Hospital Development Plan as approved by the Health Facility Development Bureau (HFDB).

#### V. IMPLEMENTING MECHANISMS

The implementation of the Act shall be supported by the following guidelines:

##### 1. Name of the Hospital

Camiguin Island Hospital shall be renamed Camiguin General Hospital, and its acronym shall be “CGH”. The official address shall be in Lakas, Mambajao, Camiguin. The Medical Center Chief (MCC) shall ensure that directory and future official documents adhere to the hospital name, and reflected in the DOH National Health Facility Registry and other official databases.

##### 2. Expansion of Services

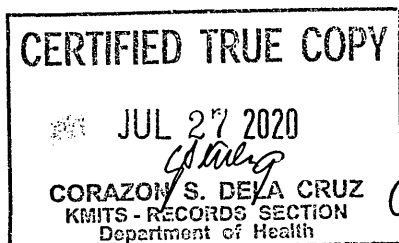
The CGH shall develop and submit its Hospital Development Plan (HDP) to the HFDB through the Northern Mindanao Center for Health Development (CHD). The HDP shall be consistent with the Philippine Health Facility Development Plan (PHFDP) for a Level II General Hospital.

The CGH shall establish and operate its Malasakit Center as mandated by R.A. No. 11463 to enable eligible patients to access medical and financial assistance services.

##### 3. Health Human Resources

Based on the approved HDP, the CGH shall request for the required health human resources based on DBM-DOH Joint Circular No. 2013-01, “Revised Standards and Organizational Structure and Staffing Pattern of Government Hospitals, CY 2013 Edition” dated September 23, 2013.

The CGH shall honor the positions, security of tenure, and other rights of its human resource complement. The Hospital shall evaluate the existing human resource complement, re-classify and/or propose upgrading of positions, promote professional development and hire additional staff to comply and conform to the Civil Service Commission and DOH standards and intent of this Act.



#### 4. Assets and Liabilities

All movable and immovable assets and records of the CGH, as well as its liabilities and obligations shall be properly documented and be accounted for in accordance with existing policies and guidelines.

#### 5. Equipment

The CGH shall make an inventory of the existing hospital equipment and undertake upgrading to conform to the DOH standards of a Level II General Hospital as provided for under A.O. No. 2012-0012 as amended. Additional equipment and facilities shall be provided to complement the expansion of services consistent with the approved HDP.

#### 6. Infrastructure

The CGH shall implement and seek the support of the DOH for the construction, repair and/or renovation of its physical infrastructure, consistent with the approved HDP, and conforming to all existing laws, regulations, national and international standards for hospital buildings, also in line with Hospitals Safe from Disasters Program, Green Healthcare Facilities Guidelines, among others.

#### 7. Systems Development

The CGH shall conform to and sustain the standards of hospital operations to provide quality health care and safety for patients, health workers and other clientele of the hospital. It shall implement an electronic information system conforming to the basic requirements of the Integrated Hospital Operations and Management Program (IHOMP).

#### 8. Quality Management

Through the term of its HDP implementation, the CGH's Quality Management System shall conform to ISO 9001:2015 standards. It shall enhance operations with the implementation of the Continuous Quality Improvement Program, Patient Safety Program, Integrated People-Centered Health Services, and Manuals of Standards of Hospital Operations and Management by HFDB, policies and standards by Health Facilities and Services Regulatory Bureau (HFSRB), Food and Drug Administration (FDA), Philippine Health Insurance Corporation (PhilHealth) and other standards by international organizations that support national or local standards. Its management shall comply with the gender and development (GAD) mainstreaming policies in government.

The hospital shall complete all stages and become certified with the Performance Governance System towards its organizational development and performance improvement, as guided by DOH performance accountability measures such as the Hospital Scorecard.

#### 9. Transition

A Transition Committee shall be created to develop a transition plan to implement the transfer of operations, management and assets of the former Camiguin Island Hospital, which include but not limited to qualified, competent existing human resources for health, buildings, equipment, and lot. The Committee shall be composed of the DOH, Provincial Government of Camiguin, and others included upon recommendations of the Northern Mindanao CHD Director. The Committee shall be headed by the CHD Director, and shall be terminated upon completion of the tasks.

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*Corazon S. Dela Cruz*  
CORAZON S. DELA CRUZ  
KMITS - RECORDS SECTION  
Department of Health

A Memorandum of Agreement between DOH and Camiguin province shall be forged to guide the efficient implementation of the provisions of this IRR.

## VI. IMPLEMENTING STRUCTURE

### 1. Administrative Control

The highest DOH-designated official of the Northern Mindanao CHD shall have oversight jurisdiction and control over the CGH's operations. The CHD shall monitor the implementation of R.A. No. 8482, and may recommend the necessary further upgrading as guided by this Order.

The Medical Center Chief (MCC) of the CGH shall be accountable and responsible for the implementation of quality standard hospital operations and management. The MCC shall establish responsibility accounting as means of management control and determination of respective contributions and performances of the Hospital's divisions or units. The MCC shall also submit developmental plans, financial and statistical reports to the DOH Central Office.

### 2. Sourcing and Use of Funds

The amounts necessary to carry out the provisions of R.A. No. 8482 shall be sourced out accordingly:

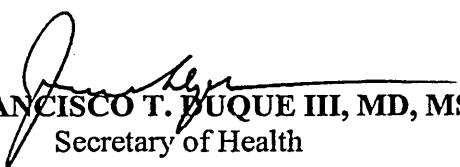
- a. Capital investments for infrastructure and equipment shall be sourced from DOH appropriations under the General Appropriations Act (GAA), hospital income including PhilHealth payments, public-private partnership, and/or other financing modes or schemes subject to prevailing government rules and regulations;
- b. The additional Maintenance and Other Operating Expenses (MOOE) resulting from the hospital expansion shall be sourced from the GAA, hospital income including PhilHealth payments, public-private partnerships, and/or other financing modes or schemes;
- c. Personnel Services (PS) to carry out the full implementation of the staffing pattern following the DOH-DBM Joint Circular No. 2013-01, and other related issuances shall be sourced out from the GAA and other sources; and
- d. Release of funds from the DOH shall be approved by the appropriate authority.

## VII. SEPARABILITY CLAUSE

If any of the provisions under this Order is declared unauthorized or rendered invalid by any court of law or competent authority, those provisions not affected thereby shall remain valid and effective.

## VIII. EFFECTIVITY

This Order shall take effect fifteen (15) days after publication in a newspaper of general circulation.

  
FRANCISCO T. DUQUE III, MD, MSc  
Secretary of Health

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