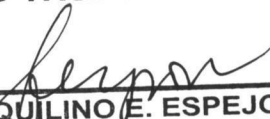




Republic of the Philippines  
 Department of Finance  
**INSURANCE COMMISSION**  
 1071 United Nations Avenue  
 Manila



**CERTIFIED TRUE / PHOTO COPY**

  
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**TRANQUILINO E. ESPEJON**  
 IC Supervising Administrative Officer  
 Administrative Division  
 Insurance Commission

Date: \_\_\_\_\_

Circular Letter (CL) No.:	2020-76
Date:	30 June 2020
Amends:	CL No. 2020-41

**CIRCULAR LETTER**

**TO : ALL LIFE INSURANCE COMPANIES, MUTUAL BENEFIT ASSOCIATIONS, PRE-NEED COMPANIES, AND HEALTH MAINTENANCE ORGANIZATIONS AUTHORIZED TO DO BUSINESS IN THE PHILIPPINES**

**SUBJECT : ONLINE SUBMISSION OF REQUESTS FOR APPROVAL OF PRODUCTS/FORMS OR ANY OTHER RELATED REQUESTS**

**WHEREAS**, the Coronavirus Disease 2019 (“COVID-19”) has spread in different parts of the world, including the Philippines;

**WHEREAS**, the COVID-19 outbreak has recently been characterized by the World Health Organization as a pandemic;

**WHEREAS**, the IATF approved the Omnibus Guidelines on the Implementation of the Community Quarantine in the Philippines and the zoning concept and corresponding qualification and its phased response for intervention;

**WHEREAS**, Item 1 of Circular Letter No. 2020-41 suspended the filing of NEW requests for approval of products/forms for the duration of Community Quarantine Period and the extension of the same by lawful authorities.

**WHEREAS**, the Inter-Agency Task Force for the Management of Emerging Infectious Diseases recommended government agencies to review, prepare and provide recommendations to existing policies that will adjust the economy to the “new normal”;

**WHEREAS**, the IC is currently upgrading its system to accommodate online submission and to minimize contact rate and the risk of transmission/infection of COVID-19.

**NOW THEREFORE**, in view of all the foregoing and in accordance with the undersigned’s powers under Section 437 of the Insurance Code of the Philippines, as amended by Republic Act (RA) No. 10607, Section 6 of Republic Act No. 9829