



08 July 2020

ATTY. FLORDELIZA C. VARGAS-TRINIDAD

Director

**OFFICE OF THE NATIONAL ADMINISTRATIVE
REGISTER (ONAR)**

Bocobo Hall, UP Law Complex,
UP Diliman, Quezon City

**RE: TRANSMITTAL OF GCG MEMORANDUM ORDER No. 2020-03
AND GCG MEMORANDUM ORDER No. 2020-07**

Dear Atty. Vargas-Trinidad,

In compliance with Section 3, Title II, Book VII of the Administrative Code of 1987, the Governance Commission for GOCCs (GCG) is officially transmitting herewith a certified true copy of the following Memorandum Orders:

1. **GCG MEMORANDUM ORDER No. 2020-03 - AUTHORIZING THE LBP LEASING AND FINANCE CORPORATION (LBP-LFC) TO CREATE ADDITIONAL ORGANIZATIONAL UNITS AND POSITIONS** issued on 08 April 2020; and

2. **GCG MEMORANDUM ORDER No. 2020-07** about the **MODIFICATIONS TO ELEVEN (11) POSITION TITLES IN THE PHILIPPINE PORTS AUTHORITY (PPA)** issued on 25 June 2020.

GCG MO No. 2020-03 and GCG MO No. 2020-07 have been electronically signed with the express consent of the Commission Proper following the observance of the work-from-home arrangement in the Governance Commission. If necessary or upon ONAR's instructions, we will submit physical and certified true copies of the documents once regular office conditions resume.

Trusting your usual positive action on this matter, I remain.

Very truly yours,


ATTY. CYRIL F. DE LEON
Board Secretary



MEMORANDUM ORDER NO. 2020-03

AUTHORIZING THE LBP LEASING AND FINANCE CORPORATION (LBP-LFC) TO CREATE ADDITIONAL ORGANIZATIONAL UNITS AND POSITIONS

WHEREAS, the Governance Commission for GOCCs (GCG), pursuant to Republic Act (R.A.) No. 10149, is mandated to “evaluate the performance and determine the relevance of the GOCC, to ascertain whether such GOCC should be reorganized, merged, streamlined, abolished or privatized, ...[and] implement the reorganization, merger or streamlining unless otherwise directed by the President”;

WHEREAS, the LBP-LFC Board approved the creation of General Counsel position with Salary Grade of 26 as embodied under Board Resolution No. 18-135. The creation of Human Resource Management unit was approved under Board Resolution No. 18-151;

GCG determined that it is in the best interest of the State and the public to create the proposed units for the LBP-LFC to promote better, effective, and efficient services to the public;

NOW, Be it –

RESOLVED, the creation of organizational units and positions are **APPROVED WITH MODIFICATIONS** as follows:

UNITS	POSITION TITLE	SALARY GRADE
Office of the General Counsel	General Counsel	26
Human Resource Management (HRM) Unit	Head – Human Resource Management Unit (Manager)	23

Consequently, the existing Office of the Legal Counsel is renamed to **Legal Services Unit**.

RESOLVED FURTHER, the transfer of the Personnel Officer, Personnel Specialist II, Personnel Specialist I, Personnel Analyst, and Personnel Assistant positions under the Administrative Unit to the HRM Unit.

RESOLVED FINALLY, that the authorization to create positions is **SUBJECT TO THE FOLLOWING CONDITIONS**:

1. Funds for the purpose shall be taken fully from the corporate funds of the LBP-LFC, as approved by its Governing Board, and no budgetary support will be provided by the National Government for personal services; and,
2. The pertinent budgetary, accounting, auditing, civil service and other applicable laws, rules and regulations shall be complied with.

DONE, in the City of Makati, this 8th day of April 2020.


SAMUEL G. DAGPIN, JR.
Chairman


MICHAEL P. CLORIBEL
Commissioner


MARITES C. DORAL
Commissioner



MEMORANDUM ORDER NO. 2020-07

MODIFICATIONS TO ELEVEN (11) POSITION TITLES IN THE PHILIPPINE PORTS AUTHORITY (PPA)

WHEREAS, the organizational structure and staffing pattern (OSSP) of the approved Rationalization Plan (RP) of PPA is embodied in GCG Memorandum Order (M.O.) No. 2014-10;

WHEREAS, the PPA requested for several positions to be retitled in order to align with the CSC Qualification Standards (QS) and the DBM Index of Occupational Services (IOS), for uniformity and equality among the personnel placed to these positions and to fill up said positions;

WHEREAS, the DBM Corporate Compensation Circular (CCC) No. 10 provides position titles and their corresponding salary grades (SG), and was used as reference for the position titles of PPA's GCG-approved RP;

WHEREAS, the DBM Budget Circular No. 2018-4 provides an updated Index of Occupational Services (IOS), Occupational Groups, Classes and Salary Grade (SG);

WHEREAS, under DBM Budget Circular No. 2019-1, retitling is defined as a form of reclassification that involves a change in the position title without any change in salary grade allocation and under DBM Budget Circular No. 2018-3, the policy is that conversion shall be effected to vacant regular positions in meritorious cases, as may be determined;

WHEREAS, the Governance Commission for GOCCs (GCG) pursuant to Republic Act (R.A.) No. 10149 mandates the GCG to "evaluate the performance and determine the relevance of the GOCC, to ascertain whether such GOCC should be reorganized, merged, streamlined, abolished or privatized, ...[and] implement the reorganization, merger or streamlining *unless otherwise directed by the President*;

WHEREAS, the GCG has determined that it is in the best interest of the State to reclassify, retitle, and/or convert several positions existing in PPA, in accordance with existing government policy;

NOW, BE IT –

RESOLVED, that the following eleven (11) position titles, with a total of sixty-nine (69) positions in PPA, under GCG M.O. No. 2014-10 are hereby **MODIFIED** as follows:

Responsibility Center	FROM		TO		Item No.	Count
	GCG - Approved Position Title	SG	New Position Title	SG		
Port Management Systems and Organizational Development Department	Senior Environmental Management Specialist	19	Senior Management Specialist	19	B-068	1
					B-075	1
Commercial Services Department	Senior Port Tariff Analyst	15	Tariff Specialist II	15	C-052-1	1
					C-052-2	1
Commercial Services Department	Senior Port Tariff Specialist	18	Senior Tariff Specialist	18	C-050	1
PMO-Northern Luzon	Senior (Project) Planning & Development Officer	15	Project Planning & Development Officer A	15	F-018	1
PMO-Bataan/ Aurora		15		15	F-193	1
PMO-Batangas		15		15	G-007	1
PMO-Marinduque/ Quezon		15		15	G-088	1
PMO-Mindoro		15		15	G-153	1
PMO-Bicol		15		15	G-233	1
PMO-Masbate		15		15	G-321	1
PMO-Palawan		15		15	G-383	1
PMO-Panay/ Guimaras		15		15	H-006	1
PMO-Negros Oriental/ Siquijor		15		15	H-095	1
PMO-Eastern Leyte/ Samar		15		15	H-166	1
PMO-Bohol		15		15	H-261	1
PMO-Negros Occidental/Bacolod/ Banago/BREDCO		15		15	H-346	1
PMO-Western Leyte/Biliran		15		15	H-429	1
PMO-Misamis Oriental/ Cagayan de Oro		15		15	I-007	1
PMO-Lanao del Norte/ Iligan		15		15	I-081	1
PMO-Agusan		15		15	I-142	1
PMO-Surigao		15		15	I-214	1
PMO-Misamis Occidental/ Ozamiz		15		15	I-292	1

Responsibility Center	FROM		TO		Item No.	Count
	GCG - Approved Position Title	SG	New Position Title	SG		
PMO-Zamboanga del Norte		15		15	I-356	1
PMO-Zamboanga		15		15	J-072	1
PMO-Socsargen		15		15	J-154	1
PMO-Cotabato		15		15	J-216	1
PMO-Davao		15		15	J-006	1
Corporate Planning Department	Senior Statistician	18	Supervising Statistician	18	B-035	1
PMO-NCR-South		18		18	F-007	1
PMO-NCR-North		18		18	F-081	1
Commercial Services Department	Business Development Chief A	23	Ports Operations Chief	23	C-056	1
Commercial Services Department	Estate Management Chief	23	Ports Operations Chief	23	C-039	1
PMO-NCR-South		23	Ports Operations Chief	23	F-031	1
Commercial Services Department	Port Tariff Chief	23	Ports Operations Chief	23	C-047	1
PPA Training Institute	Training Specialist	13	Researcher-Analyst A	13	C-091	1
		13		13	C-100-2	1
		13		13	C-100-3	1
		13		13	C-100-1	1
Controllership Department	Senior Fiscal Examiner A	16	Clearing Officer IV	16	E-052-1	1
		16		16	E-052-2	1
PMO-NCR-South		16		16	F-017	1
PMO-NCR-North		16		16	F-057	1
PMO-Marinduque/Quezon		16		16	G-097	1
PMO-Mindoro		16		16	G-161	1
PMO-Bicol		16		16	G-241	1
PMO-Masbate		16		16	G-329	1
PMO-Panay/Guimaras		16		16	H-015	1
PMO-Eastern Leyte/Samar		16		16	H-174	1
PMO-Bohol		16		16	H-267	1

Responsibility Center	FROM		TO		Item No.	Count
	GCG - Approved Position Title	SG	New Position Title	SG		
PMO-Negros Occidental/Bacolod/Banago/BREDCO		16		16	H-352	1
PMO-Lanao del Norte/Iligan		16		16	I-089	1
PMO-Agusan		16		16	I-148	1
PMO-Surigao		16		16	I-220	1
PMO-Misamis Occidental/Ozamiz		16		16	I-301	1
PMO-Zamboanga del Norte		16		16	I-364	1
PMO-Zamboanga		16		16	J-081	1
PMO-Socsargen		16		16	J-162	1
PMO-Cotabato		16		16	J-224	1
PMO-Northern Luzon		16		16	F-126	1
PMO-Bataan/Aurora		16		16	F-201	1
PMO-Batangas		16		16	G-016	1
PMO-Palawan		16		16	G-391	1
PMO-Davao		16		16	J-015	1
PMO-Western Leyte/Biliran		16		16	H-437	1
PMO-Misamis Oriental/Cagayan de Oro		16		16	I-013	1
PMO-Negros Oriental/Siquijor		16		16	H-104	1
Information and Communication Technology Department	Data-Analyst Controller	15	Document Analyst III	15	B-049	1
Total Number of Positions with Modified Position Titles						69

RESOLVED FURTHER, that the implementation of this Order shall comply with the following conditions and guidelines:

1. Funds for the purpose shall be taken fully from the corporate funds of the PPA, included in its approved Corporate Operating Budget (COB) as approved by its Governing Board; and

2. The pertinent civil service, budgetary, accounting, auditing and other applicable laws, rules and regulations shall be complied with.

DONE, in the City of Makati, this 25th day of June 2020.


SAMUEL G. DAGPIN JR.
Chairman


MICHAEL P. CLORIBEL
Commissioner


MARITES C. DORAL
Commissioner