

IPOP HL MEMORANDUM CIRCULAR No. 2020-013C

Subject : AMENDMENT TO ITEM "8" OF IPOP HL MEMORANDUM CIRCULAR NO. 2020-13 re ALPHABETICAL SCHEDULE FOR FILING AND PAYMENT

WHEREAS, the Inter-Agency Task Force for the Management of Emerging Infectious Diseases issued Resolution No. 41 on 29 May 2020 placing the National Capital Region and other areas under General Community Quarantine starting on 01 June 2020;

WHEREAS, the Intellectual Property Offices of the Philippines ("IPOP HL") expects to handle an extraordinarily large volume of transactions in the immediate days of the General Community Quarantine;

WHEREAS, to avoid long queues and waiting times at the IPOP HL Main Office and maintain the requirements of social/physical distancing necessary to protect against COVID-19, IPOP HL is extending the Alphabetical Schedule for filings and payments at the IPOP HL Main Office;

NOW THEREFORE, Item 8 of IPOP HL Memorandum Circular No. 2020-13 is hereby amended as follows:

"8. Alphabetical Schedule for 28 May 2020 to 08 June 2020. During the period of 28 May 2020 to 08 June 2020, transactions shall be accepted only in accordance with the following alphabetical schedule:

Date	First Letter*
28 May 2020 (Thursday)	A – C
29 May 2020 (Friday)	D – H
01 June 2020 (Monday)	I – O
02 June 2020 (Tuesday)	P - Z
03 June 2020 (Wednesday)	A – C
04 June 2020 (Thursday)	D – H
05 June 2020 (Friday)	I – O
08 June 2020 (Monday)	P - Z


*"*If payor/filer is transacting for a law firm or company, first letter of the name of the law firm or company. If representing themselves or natural persons, first letter of payor's/filer's last name."*




CERTIFIED TRUE COPY
DATE: JUN 03 2020
Rabril
PIA ANGELOCA S. GABRIEL
Administrative Officer V
FMAS

This Memorandum Circular shall take effect immediately and shall remain effective until further notice. Previously issued IOPHL Memorandum Circulars inconsistent with the foregoing are deemed modified, superseded, or amended accordingly.

Done on this 1st day of June 2020 in Taguig City, Philippines.


CERTIFIED TRUE COPY
DATE JUN 03 2020
Angela S. Gabriel
PIA ANGELICA S. GABRIEL
Administrative Officer V
FMAS


ROWEL S. BARBA
Director General