



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO ST., SAN MIGUEL, MANILA



CIRCULAR LETTER


No. 2020 - 7
April 16, 2020

TO : All Heads of Departments, Agencies, Bureaus and Offices of the National Government, including State Universities and Colleges (SUCs), Constitutional Offices, and All Others Concerned

SUBJECT : SUPPLEMENTAL GUIDELINES TO THE REVISED ARRANGEMENTS RELATIVE TO THE PAYMENT OF EMPLOYER (GOVERNMENT) SHARE IN RETIREMENT AND LIFE INSURANCE PREMIUM (RLIP) CONTRIBUTION TO BE REMITTED TO THE GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS)

- 1.0 This Circular is issued to prescribe supplemental guidelines to the provisions of DBM Circular Letter No. 2020-6 dated March 30, 2020, which designated, effective April 2020, the DBM as the sole department charged with the direct remittance to the GSIS of the government share in the RLIP contribution of all departments/bureaus, and offices of the national government.
- 2.0 Relative thereto, for purposes of ensuring uniformity and efficiency in the flow of government funds, all concerned are further advised of the following, covering releases for RLIP contributions thru Special Allotment Release Orders (SAROs).
 - 2.1 The DBM shall issue the negative SARO to immediately withdraw the amounts covering the second to the fourth quarter RLIP requirements for FY 2020, earlier authorized by SAROs issued as of March 31, 2020, as applicable, corresponding to the following cases requiring RLIP adjustments:
 - 2.1.1 Increase in salaries pursuant to the Salary Standardization Law V ;
 - 2.1.2 Deficiencies vis-à-vis the full year RLIP requirements for the following agencies:
 - 2.1.2.1 For charging against Special Accounts in the General Funds (SAGFs): DOF- Insurance Commission; and DOTr- Office for Transportation Security;
 - 2.1.2.2 Covered by special arrangements (ALGU-MMDA); and,
 - 2.1.2.3 For positions filled/created during the year and deficiencies in RLIP contributions, as the case may be.
 - 2.1.2.4 Other agencies that were issued SARO for their full-year RLIP requirement e.g. Anti-Red Tape Authority (ARTA).

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MARISSA A. SANTOS
Chief Administrative Officer
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- 2.2 Starting April 1, 2020 up to December 31, 2020, SARO/s covering RLIP requirements, as well as the corresponding quarterly NCAs, shall be issued to the DBM, to authorize the direct remittance to the GSIS of the government share in the RLIP contribution for all agencies.
- 3.0 Notwithstanding such revised payment procedures, it is understood that all concerned shall adhere to the policy of prudent fiscal management by ensuring that the aggregate expenditure, disbursement and corresponding physical targets for FY 2020 shall not be breached.
- 4.0 This Circular shall take effect immediately.


WENDEL E. AVISADO
Secretary

